

REGULAR COUNCIL MEETING OCTOBER 8, 2018 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at [www.newrichmondwi.gov](http://www.newrichmondwi.gov). Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Fred Horne, Alderman Kittel, Ard, Jackson, Montello, Zajkowski and Volkert

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as amended, seconded by Alderman Jackson and carried.

**Public Comment**

None

**Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, September 10, 2018 and Special Council Meeting on September 24, 2018
2. Applications for License to Serve from Bonnie Hanson, New Richmond; Megan Lyons, Somerset; Dacota Prochaska, New Richmond; Rachael Turgeson, New Richmond; Nichole Jirik, New Richmond; Gayle Freiseis, New Richmond; and Williem Carr, Hammond
3. Application for Street Use Permit on West First Street from Minnesota Avenue to the Alleyway East of the Old Creamery Building on October 9, 2018 from 10:00 a.m. to Noon for the Dedication Ceremony for the State Historical Marker
4. Payment of VO#62542 through VO#62646 totaling \$343,664.68 plus electronic fund transfers totaling \$2,421,572.32 for a grand total of \$2,765,236.00

General Fund	\$800,593.96
Impact Fees Fund	14,145.25
Cemetery Fund	827.66
Debt Service Fund	1,799,114.20
Capital Projects	41,165.40
Capital Replacement Fund	10,700.00
Landfill Cleanup Fund	3,154.16
TID District #6	371.00
Storm Water Utility	81,567.44
Park land Trust Fund	13,580.49
Library Trust Fund	16.44
5. Donation of \$3,000 from Federal Foam for Disk Golf  
Donation of \$1,500 from NR Pickle Ball Association for Fencing, Nets, Posts at Mary Park
6. Department Reports - Administration, Finance, Community Development, Public Works, Police, Fire, Library, Airport, and City Clerk

Alderman Ard moved to approve the consent agenda as presented, seconded by Alderman Jackson and carried.

### **Fundraising Policy**

Alderman Ard asked if we could discuss the Fundraising Policy right away rather than later in the agenda. There were no objections. Mike Darrow explained the policy was discussed at a previous meeting. Alderman Ard had some edits to the policy. The policy was created to promote greater communication and transparency. Considerable discussion followed. Alderman Montello moved to approve the Fundraising Policy as presented with the edits, seconded by Alderman Ard and carried.

### **VFW MOU**

There was considerable discussion regarding the VFW Memorandum of Understanding. John Walsh and Paul Kittel expressed their opposition to this project. Alderman Zajkowski moved to approve the VFW MOU, seconded by Alderman Kittel and carried. Alderman Zajkowski, Volkert and Kittel voted yes. Alderman Ard, Jackson and Montello voted no. Mayor Horne voted yes to break the tie vote.

### **Plan Commission Recommendation ETZ CSM from Richard & Jonna Klucas**

Noah Wiedenfeld explained the Plan Commission recommended approval of the Extra-Territorial Certified Survey Map from Richard and Jonna Klucas with the following conditions:

- 1) A deed restriction shall be recorded with the proposed lot and remaining parcel prohibiting further subdivision except as allowed in accordance with the Star Prairie Cooperative Plan.
- 2) The deed restriction shall state that the proposed lot and remaining parcel shall not be further subdivided without provision of local street access to existing and proposed lots; direct lot access to State Highway 65 for any new lots shall be prohibited.
- 3) The existing septic system shall be inspected by a licensed septic designer to determine that it is functioning properly and that there is adequate space within the proposed lot for a primary and secondary drainfield site.
- 4) All stormwater issues are subject to review and approval of the Public Works Director.

Alderman Montello moved to approve the Certified Survey Map with the conditions listed above, seconded by Alderman Ard and carried.

### **Plan Commission Recommendation ETZ CSM from Craig Warren**

Noah Wiedenfeld explained the Plan Commission recommended approval of the Extra-Territorial Certified Survey Map from Craig Warren with the following conditions:

- 1) A deed restriction shall be recorded with lot 2 prohibiting access to County Road G.
- 2) The existing septic system within lot 1 shall be inspected by a licensed septic designer to determine that it is functioning properly and that there is adequate space within proposed lot 2 for a septic system that includes a primary and secondary drainfield site.
- 3) All stormwater issues are subject to review and approval of the Public Works Director.

Alderman Montello moved to approve the Certified Survey Map with the conditions listed above, seconded by Alderman Ard and carried.

### **Recycling Presentation from St. Croix County Recycling Specialist, Megan Hines**

Megan Hines explained the current trends in recycling and gave some insight into the industry.

### **Recycling RFP**

There was considerable discussion regarding the Recycling RFP. The Public Works Committee recommended approval of a five year contract with Advanced Disposal without the proposed transportation and processing fee surcharge. Advanced Disposal offers 64-gallon and 95-gallon carts and they provide considerable recycling education to consumers. Advanced Disposal requested an annual review of the transportation and processing fees because those fees fluctuate. More discussion followed. Alderman

Montello moved to table this item and the Recycling Shed discussion until the Council Work Session on October 22, 2018, seconded by Alderman Ard and carried.

**Maintenance Agreement with Richmond Township**

Jeremiah Wendt explained the agreement includes Richmond Township plowing snow on 175<sup>th</sup> Street and the City would plow snow on 125<sup>th</sup> Street. Maintenance costs would be shared based on the percentage of roadway lying in each jurisdiction. The City would mow any ROW areas where City trails pass through the township, if needed, up to twice per month. The town of Richmond would pay \$50 per mile of mowing. The Public Works Committee recommended approval of this agreement. Alderman Montello moved to approve the maintenance agreement with Richmond Township, seconded by Alderman Zajkowski and carried.

**Resolution #101801 – Acceptance of Noble Road Improvements**

Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION NO. 101801  
CITY OF NEW RICHMOND  
ST. CROIX COUNTY, WISCONSIN  
A RESOLUTION AUTHORIZING ACCEPTANCE  
OF IMPROVEMENTS CONSTRUCTED BY  
JOHNSON MOTORS REAL ESTATE OF NEW RICHMOND, LLC

WHEREAS, the property developer Johnson Motors Real Estate of New Richmond, LLC (“Developer”) has constructed certain water, sanitary sewer, storm sewer, and street improvements on Noble Road from 1,646 feet east of the intersection with STH 64 to its eastern terminus (approximately 322 feet) as required by a Development Agreement dated November 10, 2017 and amended May 15, 2018; and

WHEREAS, Developer has submitted a lien waiver certifying that no debt remains outstanding for construction of the improvements; and

WHEREAS, the City’s Director of Public Works has inspected the improvements and recommends acceptance of the same;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL FOR THE CITY OF NEW RICHMOND, AS FOLLOWS:

The Common Council hereby accepts the street and utility improvements on Noble Road from 1,646 feet east of the intersection with STH 64 to its eastern terminus Court from 125<sup>th</sup> Street to its eastern terminus (approximately 322 feet).

This Resolution shall be in full force and effect from and after its passage and approved as provided by law.

Motion was seconded by Alderman Ard and carried.

**Resolution #101802 – Acceptance of Willow River Bluffs Improvements**

Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION NO.101802  
CITY OF NEW RICHMOND  
ST. CROIX COUNTY, WISCONSIN  
A RESOLUTION AUTHORIZING ACCEPTANCE  
OF IMPROVEMENTS CONSTRUCTED BY  
WILLOW RIVER BLUFFS, LLC

WHEREAS, the property developer WILLOW RIVER BLUFFS, LLC (“Developer”) has satisfied the requirements of the Development Agreement dated March 14, 2017, and amended October 10, 2018; and

WHEREAS, the City’s Director of Public Works has inspected the improvements and recommends acceptance of the same;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL FOR THE CITY OF NEW RICHMOND, AS FOLLOWS:

Section One. The Common Council hereby accepts the street and utility improvements on Scenic Lane between CTH A and Bluff Border Road.

Section Two. The Common Council hereby accepts the street and utility improvements on Bluff Border

Road from Conifer Court to Red Pine Lane.

Section Three. The Common Council hereby accepts the street and utility improvements on Red Pine Lane from Bluff Border Road to Conifer Court.

Section Four. The Common Council hereby accepts the street and utility improvements on Conifer Court from Bluff Border Road to its eastern terminus.

This Resolution shall be in full force and effect from and after its passage and approved as provided by law.

Motion was seconded by Alderman Ard and carried.

#### **First Amendment to Development Agreement with Willow River Bluffs**

The original agreement called for the construction of a trail within the Willow River Bluffs Development.

The amendment calls for the developer to contribute \$14,500 toward the revised trail on the east side of CTH

A. Alderman Zajkowski moved to approve the amended Development Agreement for Willow River Bluffs, seconded by Alderman Kittel and carried.

#### **Will's Playground MOU**

The Park Board recommended approving the memorandum of understanding for Will's Playground to be

located in Mary's Park. Alderman Montello moved to approve the MOU for Will's Playground, seconded by Alderman Kittel and carried.

#### **Bass Lake Request**

Steve Hirsch requested a waiver from sections of the City Ordinances to obtain the issuance of a building permit prior to construction of utilities and streets. If the Council decides to approve this request, they should also direct staff to review the subdivision language to allow similar approvals for other developers. If the request is approved, Steve Hirsch will be required to enter into a development agreement. Alderman Montello moved to approve the request from Steve Hirsch and direct staff to review subdivision regulations to allow similar approvals, seconded by Alderman Ard and carried.

#### **Work Session on October 22, 2018 at 4:00 p.m.**

#### **Communications and Miscellaneous**

Alderman Ard stated there will be an Open Forum on October 11, 2018 at 7:00 p.m. in the Council Chambers. Noah Wiedenfeld explained the unveiling of the new Historical Marker will be done tomorrow at 11:00 a.m. either on West First Street or at City Hall if it is raining. This marker commemorates the John Doar Trail.

#### **Closed Session**

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) TIF #6, seconded by Alderman Jackson and carried.

#### **Open Session**

Alderman Zajkowski moved to proceed with the sale of land in TIF #6 as discussed in closed session, seconded by Alderman Jackson and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson, and carried.

Meeting adjourned at 9:05 p.m.

Tanya Batchelor  
City Clerk